**Task Summary**

1. Kozak
   1. Maj Kellerman in the process of setting up an interview with Pitt news, reach out to him
   2. We have a the chancellors secretaries contact information if that will help
2. McWherter/Guinter
   1. Purchasing, we will get together this weekend, I’ll show you exactly what to buy. After that you need to get with Ms. Kim and order
   2. Need to be there physically with Ms. Kim and select the item, let her put in the payment information
3. Liszka/Oswald
   1. Add on research, we are going through Matlabs add on system
   2. Whats the best way to get Matlab to trigger a UI? What’s the best way to get that UI to interact with the systems file interface? Is an App better than a toolbox?
4. Murdock/Ranalli
   1. Back end research
   2. How to go about the file conversion? Format of a figure (.fig) file? Best way to read this format? Format of object (.obj) file? Best way to write out this file?